

Documents Required

To ensure smooth joining process you are requested to kindly prepare all supporting documents as follow: -

Original Documents for Verification (Will be returned after verification): -

- Xth Pass Certificate
- Xth marks sheet
- XIIth pass certificate
- XIIth marks sheet
- Diploma / Degree (BE/B.Tech) Certificate
- Diploma/ Degree Marks sheets (all six/eight semesters)
- Percentage Conversion certificate (If applicable)
- Government ID proofs

Duly Filled Hard Copy of Forms: -

- PF Form (2 filled copies) (provided in Joining Day Forms)
- PF Nomination Form 2 (provided in Joining Day Forms)
- Internet Undertaking Form (provided in Joining Day Forms)
- Gratuity Form (provided in Joining Day Forms)
- Duly Filled medical Forms – MSIL (provided in Joining Day Forms)
- Medical Reports – Please bring all original pathological test reports/x-ray etc.
- Photocopy of PAN card (2 copies)
- Photocopy of Aadhar card (2 copies)
- Ten (10) Passport size recent photographs
- Affidavit undertaking (only for candidates whose final semester result declaration is pending) (Pre – requisite Mail)

Note: -

To ensure a smooth joining process you are requested to kindly bring along the duly filled printed copy of attached Onboarding forms (sample forms are attached in mail).

All above mentioned documents are mandatory for joining Maruti Suzuki.

(NOTE: For PF Form KYC documents: - Aadhaar Card No. & PAN Card are required as a Mandatory information with documents), respectively.